Minutes of the meeting of Internal Quality Assurance cell held in the conference room on 06-07-2020 at 2.30 pm:

Following Members were present:
1. Dr. Sudhir Sharma
2. Dr. Jagjit S Malhotra
3. Dr. Suman Tandon
4. Dr. Parveen Kakkar
5. Mr. Manpreet S Bedi
6. Dr. Vinay Chopra
7. Dr. Devinder Priyadarshi
8. Dr. Rajeev Kumar
9. Dr. Hari S Dhillon
10. Mr. Om Parkash
11. Mr. Sumesh Mahajan
12. Ms. Alka Juneja

Agenda Point 1: Conduct of FDPs during upcoming semester

It was resolved that all the departments shall be encouraged to organize sponsored Faculty Development Programs

Agenda Point 2: Hybrid Teaching-Learning Environment

It was resolved that all HoDs shall be asked to submit the additional requirements (if any) to boost hybrid learning and provide conducive online/offline teaching learning environment to the students.

Dr. Sudhir Sharma  Dr. Jagjit S Malhotra  Dr. Suman Tandon  Dr. Parveen Kakkar

Mr. Manpreet S Bedi  Dr. Vinay Chopra  Dr. Devinder Priyadarshi

Dr. Rajeev Kumar  Dr. Hari S Dhillon  Om Parkash  Sumesh Mahajan  Alka Juneja

Chairperson (IQAEC)
Minutes of the meeting of Internal Quality Assurance cell held in the conference room on 30-11-2020 at 3.30 pm:

Following Members were present:
1. Dr. Sudhir Sharma
2. Dr. Jagjit S Malhotra
3. Dr. Suman Tandon
4. Dr. Parveen Kakkar
5. Mr. Manpreet S Bedi
6. Dr. Vinay Chopra
7. Dr. Devinder Priyadarshi
8. Dr. Rajeev Kumar
9. Dr. Hari S Dhillon
10. Mr. Om Parkash
11. Mr. Sumesh Mahajan
12. Ms. Alka Juneja
13. Jatinder Singh Sagoo

Agenda Point 1: Quality Improvement in Teaching Learning

It was resolved the HoDs of various departments shall ensure the quality improvement in Teaching and learning in Online Mode. It was also resolved that Dean(Academics), Dy. Deans(Academics), HoD's and IQAC will monitor proper conduct of Online Classes through MS Teams.

Agenda Point 2: Conduct of E-Fest

It was resolved that Department of cultural affairs shall be encouraged to conduct the E-Fest.

[Signatures]
CONTRIBUTIONS MADE BY IQAC DURING THE CURRENT YEAR

- Awareness to Faculty and students regarding MOOCS
- Appeal to departments for Conduct of FDPs.
- Encouragement to faculty for submission of Research proposals to various funding agencies
- Introduction of MS Teams as a LMS

**ACTION TAKEN**

<table>
<thead>
<tr>
<th>Conduct of FDPs.</th>
<th>02 modules of FDPs successfully conducted</th>
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</thead>
<tbody>
<tr>
<td>To provide conducive teaching learning environment during Pandemic time</td>
<td>- Hybrid teaching learning environment</td>
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<tr>
<td></td>
<td>- Implemented LMS in the form of MS Teams</td>
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<td></td>
<td>- Faculty and students opting MOOCS courses.</td>
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IQAC Coordinator

IQAC Chairman