Minutes of the meeting of Internal Quality Assurance cell held in the conference room on 06-07-2020 at 2.30 pm:

### Following Members were present:

- Dr. Sudhir Sharma
- 2. Dr. Jagjit S Malhotra
- 3. Dr. Suman Tandon
- 4. Dr. Parveen Kakkar
- 5. Mr. Manpreet S Bedi
- 6. Dr. Vinay Chopra
- 7. Dr. Devinder Priyadarshi
- 8. Dr. Rajeev Kumar
- 9. Dr. Hari S Dhillon
- 10. Mr. Om Parkash
- 11. Mr. Sumesh Mahajan
- 12. Ms. Alka Juneja

# Agenda Point 1: Conduct of FDPs during upcoming semester

It was resolved that all the departments shall be encouraged to organize sponsored Faculty Development Programs

# Agenda Point 2: Hybrid Teaching-Learning Environment

It was resolved that all HoDs shall be asked to submit the additional requirements (if any) to boost hybrid learning and provide conducive online/offline teaching learning environment to the students

Dr. Sudhir Sharma

Dr. Jagjit S Malhotra Dr. Suman Tandon

Dr. Parveen Kakkar

IAAC combinator.

Mr. Manpreet S Bedi

Om Parkash Sumesh Mahajan

Alka Juneja

clair person (IAAC).

Minutes of the meeting of Internal Quality Assurance cell held in the conference room on 30-11-2020 at 3.30 pm:

### Following Members were present:

- 1. Dr. Sudhir Sharma
- 2. Dr. Jagjit S Malhotra
- 3. Dr. Suman Tandon
- 4. Dr. Parveen Kakkar
- 5. Mr. Manpreet S Bedi
- 6. Dr. Vinay Chopra
- 7. Dr. Devinder Priyadarshi
- 8. Dr. Rajeev Kumar
- 9. Dr. Hari S Dhillon
- 10. Mr. Om Parkash
- 11. Mr. Sumesh Mahajan
- 12. Ms. Alka Juneja
- 13. Jatinder Singh Sagoo

### Agenda Point 1: Quality Improvement in Teaching Learning

It was resolved the HoDs of various departments shall ensure the quality improvement in Teaching and learning in Online Mode. It was also resolved that Dean(Academics), Dy. Deans(Academics), HoD's and IQAC will monitor proper conduct of Online Classes through MS Teams.

### Agenda Point 2: Conduct of E-Fest

It was resolved that Department of cultural affairs shall be encouraged to conduct the E-Fest.

Dr. Sudhir Sharma

Dr. Jagjit S Malhotra

Dr. Suman Tandon

Dr. Parveen Kakkar

Manpreet S Bedi

Dr. Vinay Chopra

Dr. D.Priyadarsh

Dr. Rajeev Kumar

Dr. Hari S Dhillon

Om Parkash

Sumesh Mahajan

Alka Juneja

IS Sagoo

Chairporson (ZABC)

### CONTRIBUTIONS MADE BY IQAC DURING THE CURRENT YEAR

- Awareness to Faculty and students regarding MOOCS
- Appeal to departments for Conduct of FDPs.
- Encouragement to faculty for submission of Research proposals to various funding agencies
- Introduction of MS Teams as a LMS

#### **ACTION TAKEN**

Conduct of FDPs.	02 modules of FDPs successfully conducted
To provide conducive teaching learning environment during Pandemic time	<ul> <li>Hybrid teaching learning environment</li> <li>Implemented LMS in the form of M S Teams</li> <li>Faculty and students opting MOOCS courses.</li> </ul>

IOAC Coordinator

IOAC Chairman