This is to notify that following composition of the IQAC has been approved for the session-2019-20:

<table>
<thead>
<tr>
<th>IQAC Committee</th>
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</table>
| **Chairperson** | Dr. Manoj Kumar  
Principal DAVIET, Jalandhar |
| **IQAC Director/Coordinator** | Dr. Anil Soni, Assoc. Prof. Business Management |
| **Faculty Representative** | Dr. Sudhir Sharma, Dean (Academics) & Assoc. Prof. (EE)  
Ms. Harpreet Kaur Bajaj, Assoc. Prof. (CSE)  
Dr. Devinder Priyadarshi, Asstt. Prof. (ME)  
Dr. Rajeev Kumar, Asstt. Prof. (IT)  
Mr. Sudhir Kumar Jala, Asstt. Prof. (CE) |
| **Student Representative** | Mr. Ansh Sharma (CSE)  
Mr. Aditya Mahajan (MBA) |
| **Local Society** | Ms. Parminder Berry, Chairperson  
Hari Singh Estate Educational & Charitable Trust |
| **Management Representative** | Mr. Arvind Ghai, Secy., DAVCMC, New Delhi |
| **External Expert** | Dr. Akashy Girdhar, Prof. (IT) and Dean Academics GNDEC, Ludhiana |
| **Alumni** | Dr. Anurag Sharma |
| **Industry Representative** | Mr. Sudhir Gera |
| **Administrative Officer** | Mr. Om Parkash  
Mr. Sumesh Mahajan |
| **Stake Holder** | Dr. Sanjay Bahl (Parent of a student)  
Director, Pyramid college of Business & Technology |

Dr. Anil Soni  
Assoc. Prof & Head (BM)  

Dr. Manoj Kumar  
Principal
Minutes of meeting of the Internal Quality Assurance Cell (IQAC) held in the Conference Room on 11/09/2019 at 11.00am.

The following members attended the meeting.
1. Dr. Sudhir Sharma
2. Dr. Anil Soni
3. Ms. Harpreet kaur Bajaj
4. Dr. Devinder Priyadarshi
5. Dr. Rajeev kumar
6. Mr. Sudhir Kumar jala
7. Om Parkash
8. Mr. Sumesh Mahajan

Agenda point 1: Organize the faculty development programs

In the meeting it was resolved that all the departments shall be encouraged to organize the faculty development programs and also to participate in the faculty development programs of their field of interest organized by the parent as well as other institutes.

Agenda Point 2: Submit/publish research papers in UGC /Scopus/SCI indexed Journals

In the meeting it was resolved that all the departments shall be encouraged to submit/publish research papers in UGC /Scopus/SCI indexed Journals and also to publish Book Chapters in edited volumes/books published.

Agenda point 3: Capability enhancement and development schemes

In the meeting it was resolved that all HODs shall be asked to boost the Capability enhancement and development schemes such as remedial coaching, Yoga, Meditation, Personal Counseling, soft skill development etc.

Dr. Anil Soni  
(IQAC Coordinator)

Dr. Manoj Kumar  
(IQAC Chairman)
CONTRIBUTIONS MADE BY IQAC DURING THE CURRENT YEAR (2019-20)

- Request to Departments to organize the faculty development programs
- Appeal to faculty to attend FDPs of their field of interest
- Encouragement to departments/faculty to submit/publish research papers in UGC/Scopus/SCI indexed Journals and also to publish Book Chapters in edited volumes/books published.
- Appeal to departments/faculty to boost the Capability enhancement and development schemes

ACTION TAKEN

<table>
<thead>
<tr>
<th>Organized the faculty development programs</th>
<th>FDPs successfully conducted by two Departments</th>
</tr>
</thead>
<tbody>
<tr>
<td>Faculty attended FDPs of their field of interest</td>
<td>Effective Participation in the FDPs by the Faculty</td>
</tr>
<tr>
<td>Submitted/published research papers in UGC/Scopus/SCI indexed Journals</td>
<td>Faculty of different departments published research papers in UGC/Scopus/SCI indexed Journals</td>
</tr>
<tr>
<td>Capability enhancement and development schemes organized</td>
<td>Capability enhancement and development schemes are effectively implemented by the departments</td>
</tr>
</tbody>
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IQAC Coordinator

Principal
IQAC Chairman
D.A.V. Institute of Engineering & Technology
Kabir Nagar, Jalandhar-144008