**Fax No. 011-23540558**

**hone: 011-23515953**

**23625335**

**23524304**

**DAV COLLEGE MANAGING COMMITTEE**CHITRA GUPTA ROAD, NEW DELHI – 110 055

Name of the College: DAV Institute of Engineering & Technology (DAVIET), Jalandhar

**APPLICATION FORM FOR THE POST OF MANAGER-INDUSTRY INTERFACE**

**Application No. \_\_\_\_\_\_\_\_\_\_ (to be filled by the office)**

|  |  |
| --- | --- |
| **Note:** |  |
| 1. Application form downloaded from website must accompany a bank draft of Rs. 250/- in favour of **Secretary, DAV College Managing Committee, Chitra Gupta Road, New Delhi - 55** |  |
| 1. Certified copies of testimonials should be attached to the application |  |
| 1. Testimonials (in original) must be produced at the time of interview. |  |
| 1. Applicants called for interview will come at their own expenses |  |
| 1. The application should be sent under registered post through the present employer, if any. |  |

|  |  |
| --- | --- |
| 1. Name of the Post with specialization,  if any |  |
| 2. Name (in BLOCK Letters) |  |
| 3. Father’s Name |  |
| 4. Date of Birth | |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | |  |  |  | **Age** |  |  | | **DD** | **MM** | **YYYY** | **YEARS** | **MONTHS** | |
| 5. Marital Status |  |
| 6. Your present pay and scale, state separately | |  |  |  |  | | --- | --- | --- | --- | |  | DA@......% | Rs. | Rs. ……….. | | | Basic Pay | HRA@......% | Rs. | Total | | Medical | Rs. | | **Name & Amount of Allowances** | | |
| 7. Total experience | …….. Years and ……. Months. |
| 8. Your address at which a reply, if any to this application, may be sent.  Telephone No. with Code No.  Email or Fax No. |  |
| 9. Joining time needed, if selected |  |

**10.** **ACADEMIC QUALIFICATIONS:**

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **Examinations** | **Subjects** | **Year** | **Total Marks** | **Marks Obtained** | **Div./Grade obtd. With % of marks** | **Institution from where passed** | **Univ.** |
| Matric |  |  |  |  |  |  |  |
| 10+2 or equivalent |  |  |  |  |  |  |  |
| Graduation |  |  |  |  |  |  |  |
| Post Graduation |  |  |  |  |  |  |  |
| Any other exam |  |  |  |  |  |  |  |
| Punjabi Exam Passed? | Yes/No | | | | |  |  |

**11. TECHNICAL/PROFESSIONAL QUALIFICATIONS:**

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **Examination** | **Subjects** | **Year** | **Total Marks** | **Marks Obtd.** | **Division with % of marks** | **Institution from where passed** | **Univ.** |
| B.E/B. Tech |  |  |  |  |  |  |  |
| M.E./M.TECH./M. Phil./M.Sc./M. Arch. |  |  |  |  |  |  |  |
| Ph.D |  |  |  |  |  |  |  |
| Any other |  |  |  |  |  |  |  |

1. **DETAIL OF TEACHING/FIELD/INDUSTRY/RESEARCH EXPERIENCE:**(Details in chronological order, starting with first job)

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Sr No** | **Period of Employment** | | **Organization/Employer** | **Position held** | **Nature of work** | **Total experience** | **Pay scale** | **Reason for leaving** |
| **From** | **To** | **YY/MM/DD** |  |
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**13. PUBLICATIONS IN JOURNALS:**

**(**In chronological order: please attach a separate sheet as annexure, if required, in this format)

|  |  |  |
| --- | --- | --- |
| **Sr No** | **Name of the Journal** | **Title of the research paper** |
|  |  |  |
|  |  |  |
|  |  |  |

**14. PUBLICATIONS IN NATIONAL/INTERNATIONAL CONFERENCES:**

**(**In chronological order: please attach a separate sheet as annexure, if required, in this format)

|  |  |  |
| --- | --- | --- |
| **Sr No** | **Name of the Journal** | **Title of the research paper** |
|  |  |  |
|  |  |  |
|  |  |  |

1. **INDUSTRY/TRAINING & PLACEMENT EXPERIENCE (**Department/Institute level)

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Sr No** | **Name of the responsibility** | **Function(s)** | **Duration** | |
| **From** | **To** |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |

1. **AWARDS & ACCOLADES**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **SR No** | | **Year** | **Name of award/ Recognition** | **Awarding organization** | | |
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|  |  | | | |  |  | |
|  |  | | | |  |  | |
| **17.** | **What games do you play? Any special distinctions achieved** | | | | **:** |  | |
|  |  | | | |  |  | |
| **18.** | **Give the name of literary, cultural or similar other activities in which you are interested. Also mention distinctions earned, if any** | | | | **:** |  | |
|  |  | | | |  |  | |
| **19.** | **Give the name of offices as Secretary, Captain or President of club or society held by you as a student with names of institutions at which these offices were held.** | | | | **:** |  | |
|  |  | | | |  |  | |
| **20.** | **Any other particulars that you may like to give** | | | | **:** |  | |
|  |  | | | |  |  | |
| **21.** | **Religious views** | | | | **:** |  | |
|  |  | | | |  |  | |
| **22.** | **Referees:** These should be professionally competent persons, well acquainted with some aspects of the applicant’s training, accomplishments, capability and character but must not be relations. At least two of them should be citizens of India. For applicants having done post-graduate or post-doctoral research, the research supervisor must be listed. Supervisor of each major employment and present or most recent employment must be listed.   |  |  |  |  | | --- | --- | --- | --- | | **Sr No** | **Name** | **Occupation/Position** | **Email, Phone and Address** | |  |  |  |  | |  |  |  |  | |  |  |  |  |   **Declaration: I solemnly declare that:**   1. The foregoing information is complete and correct. I am not aware of any circumstances which may impair my fitness for employment in DAV Institutions. 2. I have never been dismissed from service either from Government department or from University, College or other Public or Private Organisation. 3. I have never been prosecuted, kept under detention or bound down / fined, convicted by a court of law/statutory body for any offence. 4. If selected, I will abide by the rules and regulations of the DAV College Managing Committee, New Delhi and work with full dedication.   **Applicant’s signatures and Permanent address.** | | | |  |  | |

***Enclosures:***

1. ***.***
2. ***.***

***3. .***