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D.A.V. INSTITUTE OF ENGINEERING & TECHNOLOGY (DAVIET)

KABIR NAGAR, JALANDHAR. - 144008
(ISO 9001:2008 Certified)

Approved by : All India Council for Technical Education, New Delhi & Govt. of Punjab
Affiliated to : Punjab Technical University, Jalandhar
Managed by : DAV College Managing Committee, New Delhi

www.davietjal.org

Ref. No. DAVIET/ 2015-16 / 16126 Office Circular

Dated..... 28/3/2016

The Regular & Re-appear Examination forms (B. Tech, MBA, MCA, M Tech Regular and Part Time) for April-2016 Examination shall be filled & deposited as per the following schedule:

Date	Activity
Upto 11/04/2016	Class In-charges shall deposit the Regular examination forms in the Examination Branch to the concerned person as mentioned below. (Note:- College roll no. should be written on top of each exam. form)
Upto 11/04/2016	The students shall deposit Reappear exam. forms along with original reappear examination fee deposit slip to the concerned class in-charges.
Upto 08/04/2016	The Passed out students shall deposit Reappear exam. forms along with original reappear examination fee deposit slip in the examination branch to the concerned person as mentioned below.

Concerned persons:

Sr. No.	Name	Branches
1.	Sushil Kumar	B.Tech (IT, ME), MBA, M.Tech. (ME,EE)
2.	Rajeev Sharma	B.Tech (ECE, EE), M.Tech. (ECE)
3.	Rohit Handa	B.Tech (CSE, CE), MCA, M.Tech. (CSE,GeoTech)

1. REGULAR STUDENTS

Note: Regular and Reappear Examination forms will be filled in the login of HOD/Class In charge available at www.ptudocs.com website. Heads of the departments are requested to ensure the eligibility as per PTU norms.

1. The **Regular exam forms** will be filled through the concerned department. The HODs will give the rights to the respective class in-charges. The class in-charges will get the Examination forms filled by the students of their class, take the print outs of the filled forms and will deposit the same as mentioned in above tables.

Note: PTU has already filled the **Compulsory Subjects** for regular exam forms. The class in-charges will ensure the proper filling up of the **Elective subjects**.

2. For **Reappear exam form**, the students shall deposit the fee in accounts office and then will contact their HOD/Concerned Class in-charge for filling of the Exam form. The students will deposit the reappear exam form personally along with original Reappear fee deposit slip to the concerned class in-charge.

2. Pass out students

The pass out students will fill Reappear Examination form through their login at www.ptuexam.com and deposit the form along with original reappear fee slip in the examination branch to the concerned person as per date mentioned in above table.


Fee for a Semester for Reappear Examination

Rs. 550/- (Per Semester) ----- Upto 2K9 Batch

Rs. 700/- (Per Semester) ----- 2k10, 2K11, 2K12, 2K13, 2k14 & 2015 Batches

M. Tech. Part Time Students shall deposit the Regular examination fee if they had not deposited the same.

For any query contact Dr. Sanjeev Saini (COE).


Dr. Manoj Kumar
(Principal)