

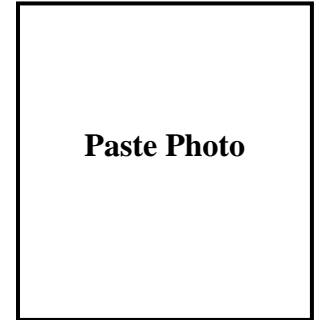
DAV INSTITUTE OF ENGINEERING & TECHNOLOGY
KABIR NAGAR, JALANDHAR-144008

APPLICATION FORM FOR EMPLOYMENT

Dated: _____

1. The necessary testimonials either in the original or their attested copies should be attached with the application. Unless the original testimonials have been attached with the application., they must be produced at the time of interview
2. Applicants who are called for interview will come at their own expenses.
3. The application should be sent by registered post or handed-over personally but must reach the office on or before the last date.
4. Application should be forwarded through the employer or his N.O.C. be attached if in service.

**5. Attach Demand Draft of Rs. 100/- in favour of Director-cum-Principal, DAV Institute of Engg. & Technology payable at Jalandhar*



Post for which you are applying			
Name (In block letters)			
Father's/ Husband's Name			
Address			
Date of birth		AGE	YEARS
			MONTHS
Marital Status			
Your present post & its grade			
Your present basic salary & allowances. State separately	Basic Salary	Name & amount of allowances	Total
Minimum salary acceptable			
Your address & Phone No. at which a reply to this application, if any be sent.			
State the highest examination passed in Punjabi.			

ACADEMIC QUALIFICATIONS

EXAMINATION PASSED	YEAR	DIVN./ % age	MARKS		SCHOOL/COLLEGE	BOARD/UNIV.
			Max.	Obtd.		

Any other Qualification/Specialization: _____

EXPERIENCE AT UNIVERSITIES, TECHNICAL INSTITUTIONS & OTHER PLACES

Name of University/ Institution/office	Classes taught / Work done	From what date to what	Length of Experience
Total length of teaching or other experience:	Years		Months
What games do you play? Any special distinction achieved?			
Give the names of literary cultural or similar other activities in which you are interested and distinctions, if any			
Give the names of offices such as “Secretary” “Captain” or “President” of a club or society held by you as a student or as an employee together with the names of the Institutions at which these offices were held			
Any other particulars that you may like to give			
Religious View			
Applicant’s Signature			

Prescribed Qualifications & Pay Scales for different posts advertised on 14th March, 2009

Sr. No.	Name of the Post	Qualifications & Pay Scales
1	Estate Officer	M.Tech./B.Tech. (Civil Engg.) with minimum of 5 years working experience in Civil Engg. Jobs & Estates; 8000-13500 + admissible allowances
2	Doctor (Full Time)	MBBS with minimum of 5 years working experience; 8000-13500 + admissible allowances Or BAMS with minimum of 5 years working experience; 7220-11660 + admissible allowances
3	Asstt. Librarian	B.Lib/M.Lib with minimum of 2 years working experience & knowledge of computerized library; 5480-8925+admissible allowances
4	Warden, Boys Hostel	Graduation/Post Graduation with working experience; 4400-7000 + admissible allowances
5	Jr. Asstts. (Admn./Accounts)	Graduate (B.A./B.Com) with working knowledge of computers & typing and office experience of administration/maintaining accounts for minimum of five years; 4400-7000 + admissible allowances
6	Lab. Technicians (Civil Engg.)	Degree/Diploma in Civil Engg. or equivalent with minimum of two years working experience; 4400-7000+admissible allowances
7	Steno Typist	Graduation/Diploma in Modern Office Practice (MOP) with good working knowledge of computers, short-hand and typing; 3330-6200+admissible allowances
8	Clerk (Admn./Accounts)	Graduate (B.A./B.Com) having good working knowledge of Computers/Accounts; 3120-5160+admissible allowances with initial start of 3220/-
9	Lab. Assistants (Civil, EE, IT, CSE)	Diploma in appropriate branch of Engg./DOEACC –‘O’ Level/BCA with working experience; 3120-5160 + admissible allowances
10	Driver	Matriculate having driving license for heavy vehicles; 3120-5160 + admissible allowances
11	Sub Station Attendant	Diploma in Electrical Engg./I.T.I (Electrician) Certificate with working experience; 3120-5160 + admissible allowances
12	Daftri	Matriculate with working experience; 2820-4400 + admissible allowances
CEEP CELL		
13	Sr. Faculty (Computer Science & Engg.)	M.Tech./B.Tech./DOEACC ‘C’ Level with minimum 2 years teaching experience: Rs. 15000/- per month (consolidated)
14	Jr. Faculty (Computer Science & Engg.)	B.Tech./M.Sc. (Computer Science)/MCA/DOEACC – ‘B’ Level; Rs. 8000/- per month (consolidated)
15	Computer Instructor	DOEACC ‘A’ Level/PGDCA; Rs. 6000/- per month (consolidated)

Note:- The candidates must have passed Punjabi up-to Matric Level.